



Food & Drink Festival 2018
Vendors Checklist

We all hate red tape, but some of this is necessary to protect both you and us, this simple checklist has been put together to ensure we all meet the same high standards. Please take a few minutes on the day BEFORE the event opens and tick off & initial the items.

You will be asked to produce this at registration by the Event Team to ensure that you are in accordance with the “Munchies on the Meadow” terms & conditions.

Thanks and happy trading – Mat & Munchies Team

1.	Copy of current and in date certificate of liability insurance	
2.	Food safety and hygiene certificates available on request	
3.	All products weighing, labeling and signage in compliance with Trading Standards	
4.	No items deemed dangerous goods for sale	
5.	Stall clearly labeled with business name and contact details	
6.	Organic or similar certification displayed on stall (if selling)	
7.	Stall clean, tidy and in compliance with health and safety regulations	
8.	Produce preparation, packaging, display and handling has/does comply with local Environmental Health legislation.	
9.	Samples provided with appropriate precaution (tongs or cocktail sticks)	
10.	Gazebo or stall erected securely and weighted appropriately	
11.	All vehicles are off the meadows by 11:00am	
12.	Smile in place and ready to have a good day 😊	

Signed _____ Print Name _____

A Representative of (Company Name): _____